Meeting Minutes
Emerging Technologies Initiative on Smart Grid Communications (ETI-SG)

Location: Smart Grid Comm, Aalborg, Denmark
Time: 17:30-18:30, 30 November, 2018
Room: Meeting room 4 of the conference hotel Hvide Hus

List of Attendees:

Last Name	First Name	Affiliation
Andreadou	Nikoleta	Joint Research Centre, European Commission
Bobba	Rakesh	Oregon State University
Dán	György	KTH Royal Institute of Technology, Sweden
Godfrey	Tim	EPRI, USA
Katayama	Masaaki	Nagoya University, Japan
Kim	Hongseok	Sogang University, South Korea
Lakshminarayana	Subhash	University of Warwick, UK
Lampe	Lutz	University of British Columbia, Canada
Leung	Ka Cheong	University of Hong-Kong
Marawar	Ravi	National Instruments, USA
Mashima	Daiskuke	Advanced Digital Sciences Center, Singapur
Mendis	Kalpanie	Norwegian University of Science & Technology
Mohsenian-Rad	Hamed	University of California, Riverside, USA
Papaioannou	Thanasis	Athens University of Economics & Business
Popovski	Petar	Aalborg University, Denmark
Prasad	Gautham	University of British Columbia, Canada
Schwefel	Hans-Peter	Aalborg University, Denmark
Shahid	Kamal	Aalborg University, Denmark
Wietfeld	Christian	TU Dortmund University, Germany
Wong	Vincent	University of British Columbia, Canada
Wu	Tong	The Chinese University of Hongkong
Yang	Fang	Tsinghua University, China
Yoon	Sung-Guk	Soongsil University, South Korea
Zhang	Angela Yingjun	The Chinese University of Hong Kong

The meeting was called to order by ETI-SG Chair Yingjun Angela Zhang at 17:30 local time.

(1) The meeting started with **introduction by the participants**.

(2) The Chair introduced the **officers**, including Chair, Vice Chairs, Secretary, Member Relations Chair and Advisory Board (Slides 5).

(3) The Chair introduced the membership development, the **process to become a member** of the ETI and the current regional membership composition (Slides 6/7).

(4) The Chair introduced **eight special interest groups** (SIG) that were formed after the ETI-SG meeting in Dresden (Slide 8-10).

(5) The Chair highlighted the **ETI-SG position paper**, which was produced by the officers in collaboration with the advisory board and the SIG chairs (Slides 11-13). Special thanks go to vice chair Hans-Peter Schwefel, who edited the position paper.

(6) The Chair referred to the **policy and procedures** documents, which has been agreed upon during the last meeting of the ETI in Kanas (Slide 14).

(7) The Chair introduced the **Biannual Report**, which has been submitted in Sept. 2018 to the ComSoc Emerging technologies Committee for the biannual ETI review (Slide 15). The ETI SG has applied to be elevated to TC. A decision is expected to be taken at the next TEAC meeting at Globecom 2018.

(8) The chair reported on **nominations** for symposia chair positions at upcoming conferences and other positions and awards within IEEE (Slides 16-19). Calls for Nominations are announced regularly via the ETI-SGC mailing list. The chair explained that the ETI-SG officers provide recommendations to selection committees based on nominations from ETI-SG members as well as –in many cases- also self-nominations. In many cases, the nominated persons do not necessarily be already a member of the ETI-SG. The detailed boundary conditions and qualification profile is usually communicated with the specific call for nominations.

(9) The chair reported together with the symposia chairs present at the meeting on the detailed **outcome of recent conference** tracks (ICC, Globecom) as well as workshops organized by the members of the ETI. A detailed report on the tracks, tutorials and workshop at SmartGridComm 2018 was also provided (Slides 21-32). The organizing team of SmartGridComm 2018 was congratulated and thanked for the excellent event.

(10) The chair finally reported on a number of **special issues of journals** organized by ETI-SG members (Slides 33-41).

(11) Upcoming meetings (Slide 42):

    a. The **next meeting** is scheduled for **ICC 2019 in Shanghai/China: 20-24 May, 2019**, Pudong Shangri-La, East Shanghai Hotel

    b. The **second meeting in 2019** will take place at the **10th SmartGridComm 2019 in Bejing/China: 22-25 October 2019**

The meeting was adjourned at 18:25 local time.